

SPEAKER OF THE HOUSE OF DELEGATES – JANET TUNNICLIFFE



Following the close of the 2010 HOD the functions of the Speaker of the House continued as I reviewed and approved the HOD meeting minutes to be distributed to the HOD delegates. As part of the NSH Board of Directors, I participated in two teleconference calls where I participated in discussion and voting on the business related to the function and operation of the NSH, in addition to ensuring that the meetings were conducted following approved policy and procedure.

I participated on a taskforce that was assigned the duty to develop a fraud policy to protect NSH, its members, employees and any vendors or contractors associated with the society. This was presented to the BOD and approved at the spring BOD teleconference. Along with the policy a procedure was also developed and approved by the BOD on how to implement a fraud investigation and reporting of the findings.

Over the last year I have worked on another taskforce to review and revise the NSH policy and procedures. The goal of this review is to update the procedures to reflect what is actually occurring in the society rather than what is written in the procedure, many changes relate to the change in technology which allows the NSH and members to communicate more efficiently than by using USA postal service. In conjunction with this, a format for the procedures has been developed that clearly defines the policy and then outlines all the related responsibilities for each NSH elected, appointed, or paid position and how to complete the procedure. This new format will be presented to the BOD at the 2011 S/C.

As follow up from the 2010 HOD I have stayed in close contact with the Bylaws chair, passing on some recommendations for changes in the Bylaws provided by the parliamentarian and providing input into the Bylaws changes to be submitted for the 2011 HOD agenda.

In the late spring I provided assistance and direction to the Credentials chair as she contacted region directors and state presidents to recruit qualified delegates to represent the NSH members in the HOD meeting.

As I write this report I have started to prepare for the 2011 HOD in Cincinnati. This includes requesting items from the region directors, committee chairs and

state presidents to be included on the agenda. The secretary of the HOD and I will finalize the agenda and ensure it is sent to the HOD delegates and alternates prior to the seating of the HOD. I have also recruited a professional parliamentarian to assist with the running of the HOD meeting