



HOUSING FORM

National Society for Histotechnology

September 16-21, 2011

DUKE ENERGY CONVENTION CENTER – CINCINNATI, OHIO

Hotel	Single	Double	Triple	Quad
Hilton Cincinnati	\$151	\$151	\$171	\$171
Hyatt Regency	\$159	\$159	\$184	\$209
Millennium Hotel	\$154	\$154	\$174	\$184

Rates quoted above are subject to 17% tax (Subject to change).

Hotel Preference:

1. _____
2. _____
3. _____

Arrival Date: _____

Departure Date: _____

Confirm reservation to: *(Only one acknowledgement will be sent)*

Name: _____

Address: _____

City: _____

State: _____ **Zip:** _____

Phone: _____

Fax: _____

Email Address: _____

List Names of all occupants: *(List all occupants' arrival and departure dates, if different)*

Please note: DO NOT send this form to NSH for pre-registration. Make your reservation directly with the housing bureau.

INTERNET: <http://www.nsh.org> - Do not mail and/or fax after submitting online.

Fax: 513.621.2156 – Do not mail after faxing.

Mail: NSH Housing Bureau – 525 Vine Street, #1500, Cincinnati, OH 45202

- Only one room may be requested under each name.
- Photocopy this form if more than one room is required.
- For large room blocks, contact the NSH Housing by email at housing@CincyUSA. – a housing rep will contact you.
- Rooms are assigned on a first-come, first-serve basis.
- Allow up to two weeks for an acknowledgement.
- After August 16, rooms and rates are based on availability.

Room Type Preference*:

- Single – (1) guest
- Double – (1) bed/2 guests
- Double/double – (2) beds/2 guests
- Triple – (2) beds/3 guests
- Quad – (2) beds/4 guests
- Wheelchair accessible

Special Requests*:

	Non-Smoking	Other: Please list special needs

*** NOTE: ROOM TYPE PREFERENCES AND SPECIAL REQUESTS CANNOT BE GUARANTEED.**

Reservation Deposit

All hotels require a one night room deposit with each reservation. Requests received without credit card information will not be processed. Please fill out the credit card information entirely. Credit card deposits may be charged at the discretion of the hotel holding your reservation on or after August 24, 2011. Credit cards must be valid through September 2011 in order to be considered a proper deposit.

- American Express
- Visa
- Diner's Club
- Master Card
- Discover

Card No. _____ **Expiration** ____ / ____

Name: _____

Signature: _____

Changes / Cancellations

Continue to use the NSH Housing Bureau for all changes/cancels through August 24 (4:00 PM EDT) via internet, fax or mail. After August 24, all new reservations, changes, and cancellations must go through the hotel. If the reservation is cancelled within 72 hours of arrival, you will be charged for a one night's stay plus tax.

Do not contact the hotels directly until after August 24, 2011.